

COVID-19 REQUIREMENTS

This document provides details testing and isolation requirements for COVID-19 positive cases among Interchange Outer East staff, participants and household contacts.

<p>Positive Case</p>	<p><u>All Staff:</u> Isolate for 5 days. Notify your team leader/coordinator that you are unable to work on-site/face-to-face during this period.</p> <p><u>Participants:</u> Isolate for 5 days. Notify relevant coordinator. All workers are to be informed. A risk assessment should be conducted in consultation with the family/coordinator/team leader to assess the need for support and the impact of not providing support during the quarantine period.</p>
<p>Household Contact of a Positive Case</p>	<p><u>Office Staff</u> Work from home if possible. If you are required to work in the office:</p> <ul style="list-style-type: none"> • Test daily RAT prior to attending the office for five days. • Wear N95 mask. • Socially distance. • Avoid indoor shared break spaces, particularly at mealtimes. <p><u>Support Workers</u></p> <ul style="list-style-type: none"> • Daily RAT for five days prior to attending shifts. • Wear N95 mask. • Monitor for symptoms and isolate if you begin to experience symptoms even if you test negative. <p><u>Participants</u></p> <ul style="list-style-type: none"> • Notify relevant coordinator. Workers are to be informed if shifts are in-home and in the presence of the positive case. • Shifts should occur out of the home away from the positive case, ideally outside and socially distance. • Daily RAT for five days. • Wear a mask (unless exempt). • Monitor for symptoms.
<p>Other Contacts of a Positive Case</p>	<p><u>All Staff and Participants</u></p> <ul style="list-style-type: none"> • Monitor for symptoms. • Test if required. • Socially distance where possible.
<p>Vaccination</p>	<p><u>Staff</u> We encourage all staff to be vaccinated, however there is no longer a requirement to be vaccinated to work at IOE.</p> <p><u>Participants</u> We encourage all participants to be vaccinated, however there is no requirement to be vaccinated to access programs and services at IOE including IOE group-based supports.</p>

Masks	<p><u>Staff</u> Staff are required to wear a mask when they are having face-to-face contact with participants that are highly vulnerable or at the request of the participant or family.</p> <p>All other staff may use a mask at their own discretion.</p>
Keeping Yourself Well	<p>IOE encourages staff and participants to:</p> <ul style="list-style-type: none"> • Book in for a COVID-19 booster and flu vaccination. • Maintain social distance. • Maintain good hygiene practices wash/sanitise hands frequently. • Stay at home if you are experiencing cold and flu symptoms.
Recording COVID-19 Cases	<p>IOE will no longer record positive cases or close contacts. We will continue to collect this information from staff to manage work calendars and working from home arrangements.</p> <p>Information will be collected about participants' COVID-19 status and household contacts to ensure their support requirements are appropriate, and to limit the spread of COVID-19 to staff and other participants.</p>